



IB Retake Registration Policy* Rudbecksgymnasiet

Retake Registration

A candidate is allowed two retake sessions. At Rudbecksgymnasiet, we accept only those students who were previously registered with us. A retake student who has not yet received a Diploma is expected to attend classes by agreement with the subject teachers. Those who already have a Diploma may attend classes, subject to availability. In neither case will it be possible to redo an IA. We allow a maximum of two retake subjects.

By signing up for the retake examinations, the candidate agrees to abide by the rules and regulations of the IB Diploma Programme regarding academic integrity and assessment procedures. Matters related to the programme are governed by the IB General Regulations and amendments to those regulations.

Fees and Payment

Rudbecksgymnasiet administrative fee:	500 SEK (per subject)
IB Subject fee:	850 SEK (per subject)
IB Registration fee (only applicable to candidates first registered before May 2020):	1200 SEK

The fees apply to all retake students alike. The method of payment is by invoice, which will be sent to the candidate's population registration address. The retake registration will not be issued until the money is available on the school's account and evidence of the payment has been sent to the DP Coordinator (e.g. a screenshot), no later than November 15.

Withdrawal

Those candidates who withdraw before January 15, will be refunded the subject fees only. No reimbursement will be made after that date.

Examination Details

It is the responsibility of the retake candidate to contact the DP Coordinator for information about the date, time and place for the examinations.

For any questions, please contact the DP Coordinator, Anne-Sophie Skalin:

Email: anne-sophie.skalin@orebro.se

Phone: +46 705453077; +46 3500191



IB Retake Registration Form

This form must be submitted to the DP Coordinator no later than November 10 (see contact details above).

Please write your name in BLOCK letters.

Last name	First name
Previous session	IB Personal Code
Swedish personal identity number	Nationality
Mobile Number	E-mail

Please write the subject(s) – including levels – that you would like to retake.

Subject Groups	Retake Subject(s) and levels
Group 1: Language A	
Group 2: Language B	
Group 3: Individuals and Societies	
Group 4: Experimental Sciences	
Group 5: Mathematics	
Extended Essay	
Theory of Knowledge	

I confirm that the above registration details are correct and complete. I have carefully read and understood the terms and conditions for the retake registrations.

Candidate signature and date:
